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25th May, 2020

Dear parents / carers,

We have, in response to government announcements and ongoing work with yourselves and our staff, been able to present a plan moving forwards from June 1st.

We believe it is in our pupils' interests to return to some form of schooling as soon as it is safe to do so. To this end we are planning to slowly and carefully bringing some additional pupils and staff members back on site. This has to be at everyone's understanding that the safety for all of our pupils, staff and families is our priority.

- From 1st June we will continue to support the vulnerable pupils who have been accessing the school site already.
- From 8th June we will be gradually introducing small groups of other pupils. This provision will build slowly and you will be informed of the days and times your child is being invited into school.
- You should not feel obliged to send your child into school if a place is offered.

From the parental survey and working with staff we are identifying which pupils would like to return and which staff are available. **We are planning to start to bring older pupils back first, who have no underlying health conditions and can maintain and follow social distancing rules and hygiene.** We have used the following parameters to help define the risk:

- **Social distance:** Be able to maintain 2 meters distance from peers and staff at all times throughout the day.
- **Personal hygiene:** Be able to wash hands throughout the day independently or with direction, use tissues for coughs, sneezes and noses.
- Wear clean clothes each day and have good personal hygiene habits.

We will be in contact with parents soon to offer places from June 8th and will follow up all questions and enquiries from families. We are looking to evaluate this every two weeks moving forwards so that we can maintain safe staffing levels, communicate and work alongside transport and be able to keep everybody safe.

We will expect children to bring packed lunches until our numbers increase to allow us to serve meals on site once again.



Headteacher: Mrs Karen Baxter
Deputy Headteacher: Mrs Nicola Bower

The Queen Katherine School Multi Academy Trust
Chief Executive Officer: Mr Paul Slater
Appleby Road Kendal Cumbria LA9 6PJ England 7472799

We would ask that if you are dropping your child off or collecting them, please do not congregate at the office with other parents, please maintain an appropriate social distance in the courtyard.

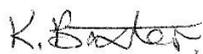
The Local Authority will be able to provide limited transport which will be organised via the school. For transport, the following points need to be emphasised:

- Transport cannot be guaranteed.
- Your child may not be travelling on their usual bus and may be with different bus personnel to usual.
- To manage transport arrivals and departures we may need to arrange different start and finish times to the school day to ensure that too many vehicles do not arrive at once.
- You do not need to contact transport providers yourself, the school will liaise with the Local Authority.

We have included below some bullet points from our **Risk Assessment** that we would also like to share with you:

- Currently any person developing a new continual cough or a temperature in excess of 37.8°C whilst at work must be sent home and advice re self-isolating offered [Stay at home guidance for households with possible Covid-19 infection](#)
- Any person who is considered extremely clinically vulnerable and shielding should continue to shield and will not be expected to attend ([Guidance on shielding & protecting extremely vulnerable persons from Covid-19](#)).
- Any child who lives in a household with someone who is extremely clinically vulnerable and shielding, should only attend if stringent social distancing can be adhered to and the child is able to understand and follow those instructions. We will pay particular regard to 'young carers' who may fall into this category.
- Any person who lives with someone who is clinically vulnerable (but not extremely clinically vulnerable) as defined in the social distancing guidance ([Staying alert & safe social distancing](#)) and including those who are pregnant, can attend.
- Those **living with others** and they are the first in the household to have symptoms of coronavirus, then they will be directed to stay at home for 7 days, but all other household members who remain well must stay at home and not leave the house for **14 days**. The 14-day period starts from the day when the first person in the house became ill.
- For **anyone else in the household** who starts displaying symptoms, that individual must stay at home for 7 days from when the symptoms appeared, regardless of what day they are on in the original 14-day isolation period.
- If anyone becomes unwell with a new, continuous cough or a high temperature in the school or setting, they will be sent home and advised to follow the COVID-19: guidance for households with possible coronavirus infection guidance ([Stay at home guidance for households with possible Covid-19 infection](#)).
- If a child who is unwell is awaiting collection, they will be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age of the child and with appropriate adult supervision if required. Where available, a window will be opened for ventilation. If it is not possible to isolate them, the child will be moved to an area which is at least 2m away from other people.

Best wishes,



Karen Baxter
Headteacher